

Storm Water Coalition Minutes
Thursday, January 23, 2014
Utah County Public Works Conference Room
2855 South State Street, Provo Utah 84606

1. Welcome and Roll
 - A. Interlocal agreement for each City were handed out. The last page of the Interlocal Agreement has been adjusted to add new Coalition members. The signed original signature page it to be return to Glen Tanner by the next Storm Water meeting to be held on March 27, 2014.
 - B. A list of all the Coalition meeting dates were emailed out to the members. If you have not received this list of the meeting dates, contact Glen Tanner so he can get you the list.
2. Storm Water Instructor update
www.google.com. Click on apps on the top right, click on calendar. Log in by Username utahstormwater@gmail.com. The password is JennyJulie

Storm Water school presentation report
A total of 67 of the 94 schools have been visited with the storm water presentation to date. The list of schools is rising as Cities add schools. At this time the instructor budget has not been affected by the additional schools. Although instructor costs can change as more schools are added in the upcoming year.

The Coalition will invite Jenny Devlin to come show her presentation to the Coalition for the benefit of new members to see what is being presented to the schools. All members are asked to view the list of school presentation dates for their cites to take the time to go see the presentation first hand and to see the positive reaction of the students.
3. County Storm Water Training
The annual Storm Water Training will be held on February 4, 2014. The location will be the Utah County Health Department Building, 151 South University Ave., Provo, Utah 84601. Breakfast starts at 7:00A.M. The General Session begins at 8:00A.M. The training is scheduled to conclude at 10:30A.M. Topics to be presented are MS4 regulatory oversight, new permitting requirements, new SWPPP and BMP requirements, new inspection requirements, new certification requirements, new format requirements. All members were encouraged to continue to invite contractors and business they want to attend the training before the registration has filled up. RSI will not be presented at this time. Due to changes, the RSI training and certification program is on hold until further notice. More details on this may come some time next year. A total of 90 individuals have pre-registered. A list with the names of those registered was handout.
4. Sub-committees Updates – Nothing to Correlate.
 - A. Inspection Committee - Ryan Johnson(Orem-City), Juan Garrido(Springville City), Don Overson(Vineyard City), Mark Atwood(Pleasant Grove City), Scott Allen(Provo City), Jeff Maag(Cedar Hills City)
 - B. Education committee - Steve Johnson(Orem City), Glen Tanner(Utah County Public Works), Paul Miller(Lindon City)
 - C. Discharge Committee - Nestor Gallo(American Fork City), Stan Orme(Orem City), Rustin Porter(Springville City), Don Renyolds(ACCENA Group)
 - D. Post Construction Committee - Trapper Burdick(Spanish Fork City), Rick Sabey(Orem City), Curtis Chatwin(Lehi City), Juan Garrido(Springville City)
5. Utah Storm Water Advisory Committee Report
The USWAC January 8, 2014 minutes were handed out. See attached Minutes for details. Next years USWAC Chairman will be Nestor Gallo. Nestor explained the United States is divided into 10 Storm Water regions. Utah and Colorado are considered to be region 8. He advised everyone they should learn the many acronyms used in the Storm Water program. He shared examples such as SWPPP, SWMP, BMP, and MS4. The presentation went on to explain the Plan, Review and the Permitting Process for storm water management. Coalition members appreciate having a cohesive program that uses the same templates and policy and procedures for all the Cities in Utah County.

This saves confusion between the construction companies and business owners who are affected by the storm water program. When doing inspections, members were reminded that it is nice to be friendly with these agencies, yet remember you are there to do your job. Document everything. Take along a note pad, camera, a general permit. It is suggested that inspectors wear a visible ID card and to have on hand all PPE (hard hat, vest, steel toe boots, gloves). Make sure to comply with the businesses OSHA requirements when stepping onto their property. Keeping records of as much information as possible regarding the inspection such as emails, letters, and notes is highly recommend. Taking photographs with date and time stamped on them is proof that you were there doing the inspection and what issues you found at that time. These items are good to have should there be a case that goes to litigation. The State of Utah requires records to be stored for 5 years. Some records must be available to the public.

His presentation included NOI reporting. The NOI web address is (<https://secure.utah.gov/stormwater/main.html>) where a user name and password is created by a construction company or business user. It was suggested that the user be required to fill out all the information on the NOI before being able to complete the NOI form. Nestor will take this suggestion back to the next State meeting. He then spoke about accounting and tracking permits as well as the length of time a permit is to be open. The various ways posting a SWPPP on a job sight was discussed. Some use signs or boards on a construction sight. Enforcements and Actions such as verbal warnings, corrections notices, stop work, penalties, violations and the City Inspector's responsibilities were also part of the program.

When do you do an inspection? It was recommended that inspections be done according to their priority. Weather conditions can dictate a time for an inspection. It was explained that the size of land disturbance needs to be reviewed for permits and inspections. This includes Federal, State and School construction according to the State Attorney Generals office these kind of sights are not exempt from storm water management regulations.

The presentation was concluded with the open invitation for any Coalition member to contact other Coalition members for assistance with their Storm Water program. When designing your programs, use the forms and templates that are out on web sites. Modify them to work for you. This will keep the information less confusing and keep things unified for the Contractors and the Public. A handout was passed out titled "American Fork City /Public Works Department/Storm Drain Division" as an example of forms that can be used.

6. Other Business

- A. A list of current storm water videos and training materials which are located in the library at the Utah County Public Works office was handed out. The materials can be checked out for use by coalition members. See the front desk for assistance.
- B. A presentation by Nestor Gallo

The next scheduled meeting will be on Thursday, March 27, 2014 10AM at the Utah County Public Works building at 2855 South State Street, Provo.

Meeting Adjourned